Workers' Comp

Tips for Keeping Insurance Professionals Engaged While Working Remotely [Infographic]

July 13, 2020
3 MIN READ

As the global workforce trends towards remote work environments, employers need to learn how to navigate a new normal. Supervisors are now responsible for remote workforce management, which comes with its own set of unique challenges and opportunities. If your team has recently started working remotely, several key tips and strategies will help you encourage productivity and keep your teams on task. We've gathered the best of them into an infographic, including strategies for inspiring and assisting remote team members, new ways to communicate across departments and how to provide key development resources from afar. We also include tips for your team members, too. These actionable insights can help them enhance productivity, combat burnout and manage priorities when working away from the office. Whether your team is in the office or working remotely, these tips can keep your workers' compensation PBM teams on track. With a high-performing team on your side, you'll be better able to take a proactive approach to pharmacy management and streamline the claims process, every step of the way.

How to Keep Your Employees Engaged and Productive When Working From Home

As we continue to adjust to working from home, here are some top tips to help your remote employees remain productive and engaged.

Download Infographic

managing remote employees

Build Strong Communication Channels

- Host Internal Meetings Via Video Chat
- Encourage Communication Via Instant Message Feeds
- Set Up Weekly Meetings To Check In With Your Teams

Offer Flexibility

- Allow Flexible Hours To Help Employees Balance Family, Childcare And Work
- Ask For Weekly Progress Updates To Ensure Workflow Remains On Track
- Establish Time Tracking Methods

Offer Support

- Provide Leadership With The Resources They Need To Keep Their Teams On Track
- Be As Transparent As You Can About Company Happenings To Instill Confidence
- Check In With Your Adjusters To Ensure They Are Up-To-Date On Your Pharmacy Program Offer Training With Your PBM If Needed

Show Your Appreciation

- Thank Employees For Individual Contributions
- Recognize Team Successes
- Host Regular All-Hands Meetings To Review Company Wins

Provide Professional Development

- Work On Development Plans With Your Teams
- Tackle Long-Term Projects Or Programs That Can Add Value To The Organization
- Provide Educational Materials That Could Benefit Your Teams In Learning More About Their Roles And The Industry

Supply Your Team With Actionable Tips

To promote greater remote employee engagement, provide your teams with actionable tips they can use to combat stress and stay on-task. Here are some key tips for individuals working from home.

Download Infographic

managing remote employees

Designate a Workspace

Select one part of your living space to serve as your “home office,” and keep work and downtime separate.

Create a Daily Routine

Outline your goals and priorities for the day each morning, then stick to a structured schedule.

Use Headphones

Wear headphones to minimize auditory distractions and stay focused on the task at-hand.

Take Intermittent Breaks

Try the Pomodoro method: Work for 25 minutes, then take a 5-minute break. After four 25-minute sessions, take a 15- to 30-minute break.

Unplug at Night

When your home becomes your office, it can be difficult to disconnect. Try to shut down at a certain time each day to prevent burnout.



©2022 Enlyte Group, LLC.

mitchell | genex | coventry